



# Governance Professional (GP)

## Person Specification

	<b>Essential</b>	<b>Desirable</b>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Governance legislation, procedures and regulations relevant to the organisation</li> <li>• The core functions of a school governing board as they apply to the organisation</li> <li>• Elements of effective governance and board practice as they apply to the organisation</li> </ul>	<ul style="list-style-type: none"> <li>• The schools system: structures, accountability and funding</li> </ul>
<b>Experience</b>		<ul style="list-style-type: none"> <li>• Clerking</li> </ul>
<b>Skills and Abilities</b>	<ul style="list-style-type: none"> <li>• Literacy, numeracy and IT</li> <li>• Written and verbal communication</li> <li>• Planning and organisational</li> <li>• People and relationship building</li> <li>• Advisory skills (recommending a course of action)</li> <li>• Problem solving</li> <li>• Time management to meet deadlines and competing demands</li> </ul>	<ul style="list-style-type: none"> <li>• Minute taking</li> <li>• Risk aware/able to articulate risk in the context</li> </ul>
<b>Education / Qualifications</b>	<ul style="list-style-type: none"> <li>• English GCSE or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Clerking qualification</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Personal integrity and commitment to <a href="#">the principles of public life</a></li> <li>• Respect for confidentiality</li> <li>• Confidence and resilience (to challenge when necessary)</li> <li>• Commitment to professional development to maintain knowledge and improve practice</li> </ul>	